

## Introduction

Below are instructions on how to use this tool to receive student feedback about school meals.

1. This survey is meant to be conducted by an adult who asks each selected student the survey questions, then records the student's responses on the survey form.

*For example: Students can be surveyed at the trash cans or as they exit the cafeteria. You could also build partnerships with teachers, who can then survey the students in the classroom.*

2. This survey should be conducted immediately following the meal of interest.
3. Surveys can be conducted as often as you would like. It is highly recommended to survey students following the introduction of a new menu item or if you have noticed that a lot of food is being thrown away.
4. Each question of the survey relates to a different part of the food service operation. This is meant to help program operators identify specific areas for improvement based on participant responses.

Question #1	<b>MENU PLANNING</b>
Question #2	<b>FOOD PREPARATION</b>
Questions #3 and #4	<b>MEAL PRESENTATION</b>
Question #5	<b>OVERALL</b>

## A Guide: How to Interpret Survey Results

**Step 1:** Assign each answer in all of the surveys that were collected with one of the following values based on the answer given:

Very Good = 4      Good = 3      Fair = 2      Poor = 1

**Step 2:** Add up all the answers to Question #1 from all the surveys collected.

**Step 3:** Count the total number of surveys that were collected.

**Step 4:** Divide the number from Step 2 by the number from Step 3 (Step 2 ÷ Step 3). The range this number falls into represents the students' average answer to Question #1.

<u>Poor</u>	<u>Fair</u>	<u>Good</u>	<u>Very Good</u>
1.00 – 1.49	1.50 – 2.49	2.50 – 3.49	3.50 – 4.00

**Step 5:** Repeat Steps 2 – 4 for Questions #2 – #5.

**Step 6:** Visit the Boost Meal Appeal webpage on [www.squaremeals.org](http://www.squaremeals.org) for suggestions on how to improve the visual appeal and taste of school meals that comply with Federal standards.

## Student Survey

School Name: \_\_\_\_\_ Date: \_\_\_\_\_

Meal Service (circle one): Breakfast OR Lunch

How often do you eat this meal from the school cafeteria?

Every day      2-3 times a week      Once a week      Less than once a week

Please answer the following questions with “very good”, “good”, “fair” or “poor”

- |   |           |      |      |      |
|---|-----------|------|------|------|
| 1) Were there enough food choices?          | Very Good | Good | Fair | Poor |
| 2) How did the meal taste?                  | Very Good | Good | Fair | Poor |
| 3) How did the food look?                   | Very Good | Good | Fair | Poor |
| 4) How friendly were the cafeteria staff?   | Very Good | Good | Fair | Poor |
| 5) What do you think about your meal today? | Very Good | Good | Fair | Poor |

What did you like most about your meal today?

Is there anything you did not like about your meal today?

How would you make your meal better?